



**Is Now Hiring
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Acting Director of Faculty for Summer 2017

MathPath, an international 4-week summer camp for highly gifted 11-14 year olds, seeks someone who will gradually take over all recruitment, scheduling and guidance of faculty for the 2017 camp.

MathPath 2017 will run from Sunday, June 25 to Sunday, July 23 at Mount Holyoke College in South Hadley MA. Each week 12 courses need to be scheduled and each weekday three plenary talks.

In more detail the Director of Faculty will

- Set the teaching schedule – both which week or weeks each person teaches, and what courses that person teaches. The goal is to pick faculty so that these faculty get to do mostly what they want when they want to do it and yet students get what they need – a variety of difficulty levels and topics, some topics standard for us and some new.
- Pick the faculty so that another goal is met as well: that most of the courses are taught by our very successful regulars, but that many plenaries and some breakouts are taught by new recruits, especially from the local area. We wish to continually expand the pool of outstanding faculty who know about us and become eager to teach with us.
- Put together the online course catalog and the faculty biographies webpage.
- Work with new faculty to ensure that they have a good sense of what our students can and cannot do, so that first time teaching with us is a success.
- During camp keep faculty informed about policies (e.g., how much homework, what sorts of unusual behavior to tolerate in class and which to report). Get faculty to provide brief weekly reports on their students. Observe occasional classes.
- Teach courses him or herself.

- Be a member of the senior staff and attend staff meetings, where all sorts of issues about the camp are handled. Help other members of the senior staff with their duties from time to time.
- Participate in the general life of this residential camp, that is, interact with faculty, staff and students informally at meals, recreational activities, trips, etc.

Application Requirements

- Employment as College or University math faculty
- Successful experience teaching very able precollege students
- Good organizational skills
- Some experience maintaining webpages, online surveys, spreadsheets, and other organizational software
- Can attend MathPath for at least 2 weeks and is available electronically for the rest of the 4 weeks.
- Teach at least one course each week s/he is in attendance.

Time commitment

24/7 while at camp

Maybe 10h/wk during May and during the week after camp

Maybe 2h/wk unevenly spread over the rest of the year

Compensation

\$4000 plus room and board in our dormitory and reasonable travel expenses. (If you wish, it is possible that we will get one of our regulars to do a lot of the clerical work for you – creating the catalog and biography webpages and carrying on a lot of the email correspondence with faculty. If so, the \$4000 will be split between the two of you with the size of the two pieces TBD.

Preference given in hiring for Someone who

- Has already taught at MathPath
- Will be available for the next several years to take on increased duties at MathPath – see last section below

Application Procedure

If you are already known to us (you have taught with us full time for at least 2 weeks), write an email to Steve Maurer describing your interest in this position, your expected availability for the next several years, and your other experiences outside MathPath that further qualify you for this position. You may, but need not, describe these other experiences by sending us a CV, appropriately tailored to emphasize such experiences (not your standard university CV).

If we do not already know you, also write an email to Steve Maurer (smaurer1@swarthmore.edu) with the same information as in the last paragraph, but expand it to introduce yourself in more detail and definitely send a tailored CV.

Hiring Time Line

Applications will be accepted until at least October 31. We may begin processing applications on a rolling basis. That is, starting even earlier than 10/31 we may request further information of some candidates through email or online interviews. We hope to make an appointment no later than December 1. The appointee will begin work immediately.

Reason for Creation of this Position:

Currently all such faculty management is done by the Executive Director, Steve Maurer, who used to be the Academic Director and who is still performing the Academic Director duties and who will mentor the Acting Director of Faculty as the duties described above transfer to that person. The Academic Director has had oversight of academics for students as well as faculty, that is, the Academic Director runs the student admissions process, the assignment of students to courses, and the evaluation of student work and identification of problem cases. These duties are not transferring to the Acting Director of Faculty, at least not yet. When they transfer they may transfer to somebody else.

What is definite is this: In the next 2 or 3 years the Executive Director, due to declining health, will pull back from many or all of these duties. The position of Acting Director of Faculty is intended as a stepping-stone to becoming Academic Director or even Executive Director. The current opening is for an *Acting* Faculty Director because it is for one MathPath cycle only (that is, through July 2017 or early August) as we may wish to employ several people in this or similar/parallel positions in the next few years before making an ongoing senior appointment. When we do make a senior appointment, it will be someone who can commit to holding the position for several years.

For more about MathPath, see www.mathpath.org